



Full-Time Research Assistant

Job Description

Position Title	Research Assistant
Division	ECHO Asia Regional Impact Center
Department	Technical Resourcing
Reports directly to	Technical Resourcing Manager
Will work closely with	Agricultural Operations Manager and team; Southeast Asia Extension Manager
Directly Supervises	N/A
Location Base	ECHO Asia Small Farm Resource Center, Chiang Mai, Thailand
Duration	Full-time
Date Document Prepared	April 2026

General Description

The Research Assistant will support the research and technical resourcing activities of ECHO Asia. This will be achieved through implementation of research trials, data collection, and logistics support. The role will support the creation of resource publications, including manuals and videos.

Main Duties and Responsibilities

1. Research

- 1.1. Work directly with farm staff/technicians to implement research trials, maintain experimental plots, and to collect data.
- 1.2. Coordinate with Farm Supervisor and Seed Bank Supervisor to plan research trials, including variety trials, livestock feed trials, and other experiments happening on site.
- 1.3. Support implementation of surveys and interviews in rural Thai communities, including logistical support and translation.

2. Technical Resourcing Support

- 2.1. Assist Technical Resourcing Manager with writing, translation, and editing of relevant articles and technical materials.
- 2.2. Work with Extension and Communications team to develop video scripts, film and produce technical videos in Thai and English.
- 2.3. Assist extension staff with curriculum development and related teaching resources, ensuring technical excellence and accuracy.

3. Logistics Support

- 3.1. Logistical support with activities such as purchasing research materials, submission of samples for laboratory analysis, support for research interns, and hosting research partners at ECHO Asia.
- 3.2. Provide logistics support to extension activities of ECHO Asia, domestically and regionally.
- 3.3. Provide occasional farm tours for relevant visitors and network partners

Work Hours:

Regular work hours are 8:00 am to 5:00 pm, Monday through Friday. This position will, however, involve periodic travel off-site and occasionally throughout Thailand and Southeast Asia.

Required Competencies:

- A committed follower of Jesus Christ who affirms ECHO's Statement of Faith and possesses character traits consistent with ECHO's core values
- Native Thai speaker with proficiency in English.
- Demonstrated proficiency in computer programs including Word, Excel, and PowerPoint
- Availability of working occasional weekends or flexible hours to accommodate groups and special events
- Demonstrated ability to work collaboratively with a team to set and achieve goals, solve problems, and implement plans as part of a larger team
- Valid driver's license

Required Education and Experience:

- Bachelor's degree in agricultural science, environmental science, natural resources, or related field
- Experience working in agricultural production, and/or agricultural extension programs
- Experience conducting research and field trials, experimental design, data collection, and data analysis is a strong advantage
- Experience in any of the areas of ECHO Asia's research is a strong advantage. These include seed production and saving, soil science, livestock nutrition and feeding, biochar, and food systems.

Benefits:

- Competitive salary (25,000 to 35,000 THB/month) subject to qualifications
- Paid Time Off (PTO)
- Paid Holidays
- Paid Medical Insurance
- Provident/Retirement Fund with Matching Employer Contribution
- Phone Stipend